

Kentucky Human Resources Information System (KHRIS)

HR Administration Status Report

July, 2006

Status Item		Project Description:	
Overall Project Status	Green	HR Administration will provide easy access to employee and organizational data for effective management. This centralized data system will ensure accuracy and consistency of human resource processes and compliance, efficiency, and fairness in dealing with employees and applicants. The HR Administration core components are: <ul style="list-style-type: none">• Personnel• Payroll• Benefits Administration• Basic Self Service	
Schedule	Green		
Project Risk	Green		
Milestone Status			
Description	Planned Completion Date	Actual Completion Date	Comments
Gather and document reports	07/2006	07/2006	Complete
Document existing system edits	11/2006		In Progress
Document existing agency business processes	11/2006		In Progress
Activity Summary for This Month			
<ul style="list-style-type: none">➤ Planned for collection of agency business processes.➤ Started documenting existing system edits.➤ Updated time line for the RFP evaluation process.➤ Drafting demonstration scripts.			
Activity Summary for Next Month			
<ul style="list-style-type: none">➤ Hold meeting with agency contacts to discuss documentation of business processes.➤ Complete demonstration scripts.➤ Continue documentation of existing system edits➤ RFP proposals due.			